

**Government of Jammu and Kashmir**  
**Department of Food, Civil Supplies & Consumer Affairs**  
**Civil Secretariat, Jammu/Srinagar.**

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Subject:- Appointment of Multi Tasking Staff (Class-IV ) in the Department of FCS&CA -District Cadre Budgam.

- Refer No. i) Letter No.GAD/MTG0RBIV/267/2022-09-GAD dated 27.10.2022 issued by the General Administration Department.
- ii) Letter No.SSB/Secy/Sel/Class-IV/2021/6273-78 dated 18.10.2022 issued by J&K Services Selection Board.
- iii) Letter No. GAD/MTG0RBIV/01/2023(E-7098912) dated 04.01.2024 issued by GAD.
- iv) Letter No. JKSSB-SD/38/2022-06 (E-7094885) dated 04.10.2023 issued by JKSSB.
- v) Letter No. DFCSCA/Adm/77/2024-02/E-7395635 dated 23.02.2024 issued by Joint Director, FCS&CA, Kashmir.

Government Order No. <sup>17</sup> -JK(FCS&CA) of 2024  
Dated:- <sup>13</sup> -03-2024

**WHEREAS**, the General Administration Department vide communication No. GAD/MTG0RBIV/267/2022-09-GAD dated 27.10.2022 forwarded the recommendations/selection list issued by the J&K Services Selection Board vide communication No. SSB/Secy/Sel/Class-IV/2021/6273-78 dated 18.10.2022 which also included selections for 379 (three hundred seventy nine) Class-IV posts pertaining to Department of Food, Civil Supplies & Consumer Affairs viz (01 Divisional Cadre, Jammu and 378 District Cadres) for appointment under the provisions of the J&K Appointment to Class-IV (Special Recruitment) Rules, 2020 notified vide S.O 184 of 2020 dated 04.06.2020;

**AND WHEREAS**, the General Administration Department vide Government Order No. 528-JK(GAD) of 2021 dated 21.06.2021 has made it mandatory for selected candidates to submit their Personal Verification Rolls (PVRs) for conduct of Verification of their Character and Antecedents and had thus forwarded the selection list of the candidates to the respective Deputy Commissioners with the request to ensure the filling of their character verification rolls and forward the same to the Director General, CID, J&K, Srinagar for verification of Character and Antecedents of the candidates;

**AND WHEREAS**, the General Administration Department, also requested all the Deputy Commissioners to forward the verification report in respect of Character and Antecedents of all the selected candidates as received from the Criminal Investigating Department (CID) J&K, directly to the appointing authorities so that the appointment orders of these candidates are issued;



**AND WHEREAS,** the General Administration Department vide O.M No. GAD/MTGORBIV/01/2023(E-7098912) dated 09.06.2023 forwarded the recommendation released by the JKSSB vide letter dated 13.03.2023 in favour of the candidates selected in the department of FCS&CA;

**AND WHEREAS,** the Department, has received the provisional clearance from the Criminal Investigation Department (CID), with regard to Character and Antecedents of (01) candidate selected for the post of Multi Tasking Staff (Class-IV), (District Cadre, Budgam) through Joint Director, FCS&CA, Kashmir vide communication as mentioned in the reference.

Consequent upon the above, sanction is hereby accorded to the temporary appointment of one (01) more candidate (forming Annexure-I to this order), figuring in the same select list, as Multi-Tasking Staff (Class-IV) in District Cadre, Budgam in the Department of Food, Civil Supplies & Consumer Affairs, Kashmir, in the Pay Level (SL-1) (Rs.14800-47100) with immediate effect.

The appointment of the above candidate(s) is subject to the following conditions:

- A) The appointee(s) shall report to the Director, Department of Food, Civil Supplies & Consumer Affairs, Kashmir within a period of 21 days from the date of issuance of this order.
- B) The appointee shall be allowed to join only on the production of the following certificates (in original) to be verified subsequently:
  - i. Academic/Qualification Certificates.
  - ii. Matriculation/Date of Birth Certificate.
  - iii. Health Certificate from the concerned Chief Medical Officer of the District.
  - iv. Domicile Certificate issued by the Competent Authority.
  - v. Valid relevant Category Certificate, if any applicable.
- C) The appointment of the above candidates shall further be subject to the following conditions:
  - a. The clearance received from the Criminal Investigation Department, J&K is provisional and it shall be mandatory for the appointee to fill in the Verification Rolls (V-Rolls) as available through the online mode under the Electronic Employment Verification System (EVS). Any false information provided by the appointee or an adverse finding subsequent to the V-Roll submitted electronically shall result in cancellation of appointment without any further notice.
  - b. Each appointee shall furnish an Undertaking in the shape of an Affidavit as per Annexure-II to this Order;
  - c. The salary of the appointee shall not be drawn and disbursed to them unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate and Final Character & Antecedents Report is received from the concerned Authorities/Agency.
  - d. The appointee shall be on probation for a period of two years.



- e. The appointment of the candidate shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24.12.2009.
- f. That if the candidate has taken loan for self-employment from DIC/Employment Department, to be ascertained from the District Industries Centre (DIC) and District Employment & Counseling Centre of the domicile District, he/she shall relinquish the proprietorship of unit/enterprise and also stakes, if any, in such self-employment unit/enterprise before joining the Government service. He/she shall be required to repay the entire loan liability in suitable EMIs to be worked out by the DDO concerned from his/her salary. DDO concerned shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes, if any, in such a self-employment unit/enterprise and recovery to be made and also personally monitor its recovery.
- g. The inter-se-seniority of the appointee in the J&K Food, Civil Supplies and Consumer Affairs (Subordinate) Service shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956.
- h. The appointment of the above appointee shall be cancelled ab-initio, if it is found that they possess higher qualification than the prescribed one at any stage and he/she shall also be liable for criminal prosecution under law.
- i. The appointment of the above appointee shall be subject to outcome of writ petition(s), if any, pending before Competent Court of law.
- j. If upon verification, any certificate(s) produced by the appointee is proved to be fake or forged, the appointment shall be deemed to have been cancelled ab-initio.
- k. If the candidate fails to join within a period of 21(twenty one) days from the date of issuance of this appointment order, he/she shall forego his/her right to appointment, which shall be deemed to have been cancelled ab-initio without any further notice in terms of the Circular No. 08-JK(GAD) of 2019 dated 04.12.2019 issued by General Administration Department.
- l. The Cadres allocated by the appointing authority/JKSSB shall not be changed under any circumstances by any Authority/Department.

By Order of the Government of Jammu and Kashmir.

(Rajinder Kumar)

Under Secretary to the Government

No. FCS&CA/Estt/01/2022/7055441

Dated:- 13-03-2024

Copy to the:-

1. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
2. Principal Secretary to the Lieutenant Governor, J&K.
3. Commissioner/Secretary to the Government General Administration Department.
4. Deputy Commissioner, Budgam.

5. Director, Department of FCS&CA, Kashmir for information and necessary action.
6. Director, Information Department, J&K for information. He is requested to kindly give wide publicity to this order through print/electronic media for information of all concerned.
7. Director, Department of Archives, Archeology and Museums, J&K.
8. Special Secretary to Chief Secretary for information of Chief Secretary.
9. Secretary, J&K Services Selection Board.
10. Private Secretary to Commissioner/Secretary to the Government, Department of Food, Civil Supplies & Consumer Affairs for information of the Commissioner Secretary.
11. Incharge website
12. Government Order File (w.2.s.c).

**Government of Jammu and Kashmir**  
**Department of Food, Civil Supplies & Consumer Affairs**  
**Civil Secretariat, Jammu/Srinagar.**  
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**Annexure-I to the Government Order No. 17 -JK(FCS&CA) of 2024**  
**Dated: 13.03.2024 Multi Tasking Staff (Class-IV)**  
**(District Cadre Budgam)**

S. No in select list	Roll No	Candidate Name	Father's name	Address	Cat	Domicile District	DOB	Selection merit category
426	22139 73395 89	MANZOOR AHMAD TANTRAY	GH QADIR TANTRAY	255 Fallchil Budgam/ Fallchil check Budgam	EWS	Budgam	01/11/1994	EWS

(Rajinder Kumar)  
Under Secretary to the Government

**Government of Jammu and Kashmir**  
**Department of Food, Civil Supplies & Consumer Affairs**  
**Civil Secretariat, Jammu/Srinagar.**

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**Annexure-II to the Government Order No. \_\_\_\_\_ -JK(FCS&CA) of 2024**  
**Dated: .03.2024 Multi Tasking Staff (Class-IV)**  
**(District Cadre, Budgam)**

Affidavit

I \_\_\_\_\_ S/o, D/o, Shri \_\_\_\_\_  
R/o \_\_\_\_\_ Aadhaar No. \_\_\_\_\_ do hereby  
undertake as under:

1. That, if on verification, my qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, my appointment as Multitasking Staff (Class-IV) in the J&K Food, Civil Supplies and Consumer Affairs ( Subordinate) Service shall be deemed to have been cancelled ab-initio.
2. That, I have no criminal records and do not face any criminal proceedings in any Court of Law. If this is found to be incorrect, I shall be liable for removal from the provisional appointment as Multitasking Staff (Class-IV) in J&K Food, Civil Supplies and Consumer Affairs (Subordinate) Service;
3. That, if at any later stage, it is found that I am in possession of lower/higher than the prescribed qualification, my appointment as Multitasking Staff (Class-IV) shall be liable for cancellation;
4. That, in case any statement as at (1) to (3) above is proved to be false, I shall be liable for disciplinary proceedings under law.

**Deponent**

Verification:

The averments mentioned herein above are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

**Deponent**