

**Government of Jammu And Kashmir
Consumer Affairs and Public Distribution Department
Civil Secretariat, J&K Jammu.**

**Minutes of the meeting held under the chairmanship of worthy
Chief Secretary, J&K on 18-01-2016.**

Minutes of the review meeting which was to be held under the Chairmanship of worthy Chief Secretary with all the Deputy Commissioners through Video Conferencing on 18.01.2016 from 11:00AM onwards. But due to preoccupation of Chief Secretary, the meeting was held only with Secretary, CAPD Department. Following officers attended the Video Conferencing from Civil Secretariat, Jammu:-

1. Special Secretary to Govt., CAPD Department.
2. Deputy Commissioner, Jammu.
3. Deputy Commissioner, Udhampur.
4. Deputy Commissioner, Anantnag.
5. Director, CAPD Department, Jammu.
6. Additional Secretary to Govt., CAPD Department.
7. State Informatics Officer, NIC, J&K.
8. Nodal Officer, e-PDS Project.

All the Deputy Commissioners or their representatives attended the review meeting from their respective offices through Video Conferencing.

Secretary to Govt., CAPD Department took District-wise detailed review of digitization process for implementation of NFSA w.e.f. 01.02.2016. During Video Conferencing, it emerged that about 80% data has been digitized category-wise. Some districts have completed their work like Udhampur, Ganderbal, Bandipora, Budgam, Kulgam, etc. and almost all the Deputy Commissioners sought 3-4 days time to segregate and re-verify the data so that same can be hoisted on the portal. Secretary to Govt., CAPD Department advised all the Deputy Commissioners to accomplish the task of the segregation and verification of data latest by 25.01.2016 upto 12 O'clock.



The District-wise progress of digitization as requested by respective Deputy Commissioners is as under:-

Jammu Division

| District | Enrollment Forms distributed | Forms received back | %age | Forms Digitized | %age |
|--------------|------------------------------|---------------------|--------------|-----------------|--------------|
| Jammu | 316722 | 302219 | 95.42 | 195449 | 64.67 |
| Samba | 65000 | 65000 | 100.00 | 46884 | 72.13 |
| Kathua | 123615 | 115000 | 93.03 | 86429 | 75.16 |
| Udhampur | 133819 | 130425 | 97.46 | 159197 | 122.06 |
| Reasi | 76826 | 75858 | 98.74 | 62844 | 82.84 |
| Doda | 99658 | 99323 | 99.66 | 72867 | 73.36 |
| Ramban | 64962 | 64239 | 98.89 | 45914 | 71.47 |
| Kishtwar | 67734 | 64854 | 95.75 | 38736 | 59.73 |
| Rajouri | 180653 | 162521 | 89.96 | 71005 | 43.69 |
| Poonch | 104300 | 103475 | 99.21 | 63061 | 60.94 |
| TOTAL | 1233289 | 1182913 | 95.92 | 842386 | 71.21 |

Kashmir Division

| | | | | | |
|-----------------|----------------|----------------|--------------|----------------|--------------|
| Anantnag | 187908 | 185077 | 98.49 | 129146 | 69.78 |
| Kulgam | 84528 | 87541 | 100 | 63806 | 72.89 |
| Shopian | 61966 | 61867 | 99.85 | 82998 | 134.16 |
| Pulwama | 106330 | 104300 | 98.10 | 112577 | 107.94 |
| Srinagar | 181280 | 86213 | 48.31 | 60159 | 69.78 |
| Ganderbal | 61457 | 61250 | 99.66 | 66253 | 108.17 |
| Budgam | 162732 | 160991 | 98.93 | 74626 | 46.35 |
| Bandipore | 75143 | 74017 | 96.71 | 93576 | 126.43 |
| Kupwara | 139754 | 133698 | 95.66 | 158845 | 118.81 |
| Baramullah | 239209 | 239209 | 99.14 | 195275 | 81.63 |
| Kargil | 21952 | 12342 | 56.22 | 11351 | 91.97 |
| Leh | 25000 | 13860 | 51.94 | 15515 | 111.94 |
| Total | 1347259 | 1220365 | 90.00 | 1064127 | 87.20 |
| G. Total | 2580548 | 2403278 | 93.13 | 1906513 | 79.32 |

Issues regarding digitization of data with regard to NIC and its hosting on the National Portal were also sorted out in consultation with NIC and both the Directors of CAPD Department.

Steps of creating awareness amongst the rationees are being taken by the Directors through their field functionaries.

The Deputy Commissioners, have also been released funds on two occasions, firstly, through Directors and secondly, by the Secretary to Govt., Consumer Affairs and Public Distribution Department, vide Govt. Order No. 04-CAPD of 2016 dated 15.01.2016 and the Utilization Certificates are sought from the Deputy Commissioners for further release of funds, if required.

State Informatics Officers, NIC, J&K, briefed the Committee about customizing which is already done which includes keeping the data duly mapped in drill down manner, taking out its print, generation of report, updation of data, etc.

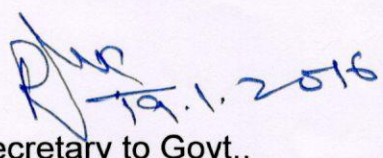
Further, instructions were issued to NIC with regard to the:-

1. NIC shall ensure all support to the Deputy Commissioners who have been given deadline to complete entire digitization of priority households on or before 12:00 O' Clock on 25th January, 2016.
2. NIC shall freeze the availability of public domain with respect to priority households on 25th of January, 2016 at 12 O'clock.
3. Secretary to the Government, Consumer Affairs and Public Distribution Department, reiterated the NIC to put in place all such information and infrastructure needed for smooth hoisting of NFSA Data on National Portal.
4. Funds shall be provided to the NIC as and when requisitioned.
5. Since more than 18 districts have almost completed their priority households' digitization, it was decided that three more days shall be provided for fidelity check wherein, NIC, shall customize the software to suit category-wise as well as Fair Price Shop wise lists, so that Deputy Commissioners can publish these on Fair Price Shops.
6. While appreciating the capturing of Aadhaar No. in certain districts like Kulgam, the Secretary to the Government, Consumer Affairs and Public Distribution Department, reiterated the importance and proper sorting of forms so that no deserving family such as AAY and BPL or Priority may be left out.
7. Deputy Commissioners were also sensitized on their role as District Food Grievance Redressal Officer (DGROs) and were asked to put in place the

Grievance Redressal Mechanism (GRM) under NFSA. They were also asked to put the entire beneficiary data category-wise also on the District Websites in addition to Consumer Affairs and Public Distribution Department Portal.

8. All Deputy Commissioners were informed that all orders and guidelines are updated regularly on the Consumer Affairs and Public Distribution Department's website and they may access it regularly.
9. The Assistant Directors were made aware that any laxity leading to missing of deadlines in the proper punching of data or any compromise on fidelity especially furnishing of the three mandatory certificates on or before 25th of January, 2016 is their sole responsibility and there is no scope of providing of any further extension.

Meeting ended with thanks and advice to all concerned to adhere to timelines.


Additional Secretary to Govt.,
CA&PD Department

Dated .01.2016

No. CAPD/Food/21/2009

Copy for information and necessary action to:-

1. All Deputy Commissioners.
2. Special Secretary to Govt., CA&PD Department.
3. Director, CA&PD Department, Jammu/Kashmir.
4. Director Finance, CA&PD Department.
5. State Informatics Officer, NIC, J&K, Jammu.
6. Additional Secretary to Govt., CA&PD Department.
7. General Manager, FCI, Regional Office, Jammu.
8. Deputy Secretary to Govt., CA&PD Department.
9. Deputy Director (P&S), CA&PD Department.
10. Pvt. Secy. to Chief Secretary for information of the worthy Chief Secretary.
11. Pvt. Secy. to Secretary to Govt., CAPD Department for information of the Secretary.
12. NFSA Cell.